

VOL. 3

GLOSSARY

ARMY	DEFINITION
APPENDIX A	The contractual scope of work for A/E contracts which outlines basic requirements including specific deliverables and the schedule of design submittals.
BPA	BLANKET PURCHASE AGREEMENT (BPA) is an established, negotiated purchase agreement between private manufacturers and the Army Medical Department. BPA's have included medical facility waiting area seating and artwork in the past.
CBD	COMMERCE BUSINESS DAILY: The federal government's "want ads." Advanced notice of contracting actions & requests for A/E services.
CID	COMPREHENSIVE INTERIOR DESIGN: Furniture-related; funded with OMA, O&M or Initial Outfitting dollars; a submittal with furniture illustrations, fabric & finish samples, footprint plans, furniture/artwork ordering information. Purchased by the installation and not by the General Contractor. CID packages & binders are not referenced in the construction/contract documents.
DD FORM 1391	A programming document initiated by the installation; passed through the Major Command on to Congress for funding. The 1391 outlines basic needs for a proposed facility and an estimated cost to reach those needs.
DESIGN BUILD	Using the RFP format, performance requirements are outlined; the Construction Contractor and A/E subcontractor are responsible for the design of specifics to meet performance requirements.
ENVIRONMENTAL PRODUCTS GUIDE	GSA CATALOG SUPPLY ITEMS GSA CENTRALIZED MAILING LIST SERVICE (7CAFL) P.O. BOX 6477 FT. WORTH, TX 76115 (817)334-5215
FAR	FEDERAL ACQUISITION REGULATIONS: The laws outlining how the government buys products and services. Title 18 of the U.S. Code allows for direct purchase from UNICOR without competitive bids. (FAR) 8.6 identifies UNICOR as a mandatory procurement source to all federal agencies for products that meet the requirements of the ordering office.
FSN 595B	FEDERAL STANDARD NUMBER 595B A collection of standard colors used by the various departments of agencies. Colors have been classified in three categories: 1 is full gloss, 2 is semi-gloss, and 3 is flat. Standard colors are available under National Stock #7690-01-162-2210 and ordered through: General Services Administration, phone (202) 755-0325.
FSS	FEDERAL SUPPLY SCHEDULES provides indefinite quantity contracts for commercial items at established prices for direct ordering use by the government agencies.

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FY	FISCAL YEAR: a. October 1-September 30 according to the calendar. b. If the project title begins with "FY-...", this identifies the year Congress will fund the construction contract award.
GSA FSC/FSG	GENERAL SERVICES ADMINISTRATION, FEDERAL SUPPLY CLASSES and FEDERAL SUPPLY GROUPS are government contracts with private manufacturers that are fixed price, fixed Maximum Order Limitations (MOL) and fixed expiration dates.
IFB	INVITATION FOR BID: Standard contract procedures with clearly defined requirements, specifications, and terms that are not negotiated. Any proposal prepared in response to an IFB must strictly adhere to the terms. Award is based on the lowest bid meeting the requirements and specifications.
IMMSS CONTRACT	INTEGRATED MODULAR MEDICAL SUPPORT SYSTEMS (IMMSS) CONTRACT is a 5-year contract negotiated with Herman Miller for Healthcare and the Army Medical Department, allowing the Army to purchase deeply discounted product & related services for Army health care facilities. The IMMSS contract has received a blanket waiver from FPI/UNICOR. The current IMMSS contract shall expire August 2001.
INITIAL OUTFITTING FUNDS	INITIAL OUTFITTING FUNDS provide financial assistance to activities impacted by medical military construction projects. These funds are available only for MILCON and an Operation & Maintenance Defense-funded renewal projects, and are released based on the scope of the project (usually a % of the Program Amount). Initial Outfitting requirements are chargeable to OMD (Operations and Maintenance, Defense) funds and OPD (Other Procurement, Defense) funds.
JOC	JOB ORDER CONTRACT: The installation's method to contract for repair work. Unit prices are agreed upon with a contractor then individual job orders are negotiated for specific scopes of work.
JSN	JOINT SCHEDULE NUMBERS or the National Stock Numbers are used to identify furniture and equipment items planned for a project, providing a uniform basis upon which the Medical Services can identify items of construction and material and fix logistical & financial responsibility in an identical manner. These numbers consist of an alpha number followed by four additional characters. The JSN numbers are listed in the Military Standard (MIL-STD-1691F).

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LOG CAT	<p>CATEGORY OF LOGISTICAL RESPONSIBILITY or LOG CAT identifies the activity responsible for acquisition and installation of furniture and equipment, and the types of funds used.</p> <p>LOG CAT A= Contractor furnished & installed, funded by MILCON</p> <p>LOG CAT B= Govt. furnished using service operating funds other than construction and installed by contractor from construction funds. (Equipment paid by MEDCASE, Installation paid for by MILCON)</p> <p>LOG CAT C= Govt. furnished & installed from existing assets or from funds other than construction (funded by MEDCASE/Initial Outfitting Funds or OMD)</p> <p>LOG CAT D= Other (leased/rented equipment)</p> <p>LOG CAT E= Govt. furnished & contractor installed from construction funds (MILCON)</p> <p>LOG CAT F= Govt. furnished & govt. (vendor) installed from construction funds (MILCON)</p> <p>LOG CAT G= Govt. furnished & installed equipment requiring special funding (not MILCON or project specific dollars)</p>
MASTER PLAN	<p>MASTERPLANNING is conducted by Health Facility Planning Agency, by the Facility Integration Team. This team works with Regional and local Army medical facilities and develops one 25-50 year life cycle plan that encompasses 1-5 yr. requirements, includes preventive maintenance programs, targets critical milestones and decision points and is integrated between the MEDCOM and the region.</p>
MCA	<p>MILITARY CONSTRUCTION funds appropriated by Congress for new construction; fixed price contracts.</p>
MEDCOM	<p>U.S. ARMY MEDICAL COMMAND or MEDCOM is responsible for policy, oversight & budgets for Army military construction and operation and maintenance programs.</p>
MEDICAL GUIDE PLATES	<p>MEDICAL GUIDE PLATES are room design guides and layouts compiled by the Office of the Surgeon General, Health Facility Planning Agency and the Medical Facilities Office of the Corps of Engineers. This document supplements current technical manuals and other published criteria in the planning and design of Army Health Facilities.</p>
MEDICAL MILCON	<p>MEDICAL MILCON projects are funded by dollars which are appropriated by Congress to build or renovate a health facility, and acquire certain items of equipment for use in the facility. Medical MILCON funds are managed in Budget Line Item Code (BLIC) "MB."</p>

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MIL-HNBK-1191	MILITARY HANDBOOK 1191 provides mandatory design and construction criteria for facilities in the Dept. of Defense (DOD) Medical Military Construction Program. This document sets forth DOD policy, procedures, and technical criteria for the construction of medical and related facilities.
MIL-STD 1691F	MIL-STD 1691F is the Construction and Military Schedule for Military Medical and Dental Facilities, and lists the current JSN nomenclature for medical equipment and furniture.
MOL	MAXIMUM ORDER of LIMITATION is established on all GSA FSC/FSG contracts, and specifies the ceiling contract dollar amount that can be purchased from a vendor.
OMA	OPERATION AND MAINTENANCE funds provided to each installation by the Major Command and used for the day to day operations of the installation. These funds may be used for the renovation of existing buildings or for the purchase of furniture. Funds are only available during the Fiscal Year and do not carry over into the following Fiscal Year; funds not spent at the end of the FY will disappear and cannot be recovered.
O-MED	O-MED (CASE) funds are used to procure equipment costing less than \$100K for a medical construction project.
OPEN MARKET	OPEN MARKET is the term indicating products that are not on a GSA contract.
PA	PROGRAMMED AMOUNT: The gross dollar amount of the project, found on the DD Form 1391. Initial Outfitting funds and Transition funds for furniture and equipment are based on a percentage of the Programmed Amount.
PD	PROJECT DEFINITION: A conceptual design of the proposed project(floor plans, elevations, cost estimate).
P-MED	P-MED (CASE) funds are used to procure equipment costing over \$100K for a medical construction project, and is managed in the Budget Line Item Code(BLIC) "NF."
PREWIRED WORKSTATION	PREWIRED WORKSTATION is the term used to identify systems furniture purchased with MCA or MILCON funds. The designers will coordinate the footprint plans with the building systems and provide the plans and specifications in the contract documents. The General Contractor will purchase and install this furniture.
RFP RFQ	A REQUEST FOR PROPOSAL is flexible in contrast to an IFB. It usually defines a problem and allows those who respond to the RFP to suggest a solution. A REQUEST FOR QUOTES is an informal request for a price for a standard item.
SF 254 & 255	STANDARD FORMS to provide resume' information to the government regarding the qualifications of A/Es

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SID	STRUCTURAL INTERIOR DESIGN: Building-related finishes; funded with MCA or MILCON dollars; Building materials and finishes are purchased and installed by the General Contractor; a submittal with samples of proposed building materials being used on a particular project. SID packages & binders are not referenced in the construction/contract documents.
SYSTEMS FURNITURE	SYSTEMS FURNITURE is the term used to identify systems furniture purchased with OMA or O&M dollars. The designer will coordinate the footprint plans with the building systems and provide the plans in the contract documents for "information only." Procurement information will appear in the CID and will be purchased by the installation.
TARA	TECHNOLOGY ASSESSMENT/REQUIREMENTS ANALYSIS (TARA) is a service offered which provides an unbiased assessment of equipment requirements and operations within any functional area. TARA will assist a medical treatment facility with the management information needed to make decisions on the technology resources required to accomplish business plan missions.
TRANSITION FUNDS	TRANSITION FUNDS provide financial assistance to activities impacted by medical military construction projects. These funds are available to installations undergoing a relocation created by a construction project: there must be a direct correlation between the requirement and the construction project (if requirement exists regardless a construction project occurs, then it is not eligible for transition funds.) Transition requirements are chargeable to OMD (Oper.& Maint. Defense) funds.
UNICOR	UNICOR is the trade name for the Federal Prisons Industries (FPI), Inc. a wholly owned government corporation established in 1934. UNICOR provides a variety of services and products to the Federal government, which are usually identified in the FAR as a mandatory source.

